University Teaching Committee Agenda

Meeting to be held on Thursday 30 March 2023 at 9.30 am in Room H/G21, Heslington Hall, Campus West

Papers are available in the UTC papers folder. Members unable to attend are asked to inform David Gent in advance (email david.gent@york.ac.uk).

Please see the Category 2 Agenda [final page] for items which are: [a] information provided for information only, where discussion is not required or expected, unless a request is made to escalate an item to Category 1 and [b] supplementary information and data for items on the Category 1 Agenda.

Category 1 - Main Agenda

Section 1: Standing Items

No.	Item	Item Code	Status	Lead(s)
1.1	Welcome and apologies for absence	N/A	To note	All Members
1.2	Declaration of Interests in items on the Agenda	N/A	To note	Chair
1.3	Updated Terms of Reference [Changed to add approval of programmes deemed high risk to UTC's remit]	UTC.22-23/38	To receive	Head of Academic Quality
1.4	Unreserved Minutes of the UTC meeting held on 24 November 2022	UTC.22-23/39	To confirm	Chair
1.5	Action Tracking and Matters Arising from the Minutes not covered elsewhere on the Agenda	UTC.22-23/40	To note	Chair
1.6	Report of Chair's Action taken since the last meeting	UTC.22-23/41	To note	Chair
1.7	Oral Report from the Chair	N/A	To receive	Chair
1.8	Oral report from the Student Representatives	N/A	To receive	Academic Officer (YUSU); VP Academic (GSA)

Section 2: Strategic Development, Performance Monitoring and Student Insight items for consideration and/or decision

No.	Item	Item Code	Status	Lead(s)
2.1	Strategic Implications of TEF	UTC.22-23/42	To consider	Chair
2.2	Action Plan from NSS 2022	UTC.22-23/43	To endorse	Chair
2.3	Careers and Placements: a) Objectives and Key Results 2022-25 b) Update on York Strengths	UTC.22-23/44 UTC.22-23/45	To endorse To consider	Director of Careers and Systems
2.4	VLE Transformation Project a) Oral update on the project's progress b) Paper on implications of the project for anonymous assessment	N/A UTC.22-23/46	To consider	Craig Adams, VLE Transformation Project Manager
2.5	Discussion on the impact of AI on assessment [Note: SCA has issued guidance on this issue, circulated in the Category 2 papers]	N/A	To consider	Chair
2.6	GSA Report on Academic Representation 2022-23	UTC.22-23/47	To consider	GSA Vice President Academic

Section 3: Policy and Regulatory Matters

No.	Item	Item Code	Status	Lead(s)
3.1	Self Certification Policy	UTC.22-23/48	To consider	Chair of SCA
3.2	Annual Report on Apprenticeships 2021-22	UTC.22-23/49	To consider	Head of Apprenticeships and Inclusive Learning
3.3	Annual Report on Special Cases and Appeals	UTC.22-23/50	To consider	Chair of Special Cases Committee; Director of SAAA
3.4	Annual Report on Formal Complaints 2021-22	UTC.22-23/51	To consider	Director of SAAA
3.5	OIA Statement on Complaints 2021	UTC.22-23/52	To consider	Director of SAAA

Section 4: Quality Assurance Processes

No.	Item	Item Code	Status	Lead(s)
4.1	Summary of UG External Examiners' Reports 2021-22	UTC.22-23/53	To consider	Chair of SCA

Section 5: Sub-committee Summaries and Meeting-related information

No.	Item	Item Code	Status	Lead(s)
5.1	Academic Skills Steering Group: Oral Update	N/A	To receive	Head of Learning Enhancement
5.2	Interdisciplinary Board of Studies: Oral update on meetings held Autumn and Spring Terms	N/A	To receive	Associate Dean (TLS), Sciences
5.3	Oral update from Special Cases Committee	N/A	To receive	Chair of SCC
5.4	Notes from Faculty Learning and Teaching Groups: a) Arts and Humanities: 18 January 2023 b) Social Sciences: 8 December 2022 & 24 January 2023 c) Sciences: 14 November 2022 and 10 January 2023	UTC.22-23/54 UTC.22-23/55 and 56 UTC.22-23/57 and 58	To receive	Associate Deans of Faculty (TLS)
5.5	Reports from Standing Committee on Assessment: a) 2 December 2022 b) 27 January 2023 c) 6 March 2023	UTC.22-23/59 UTC.22-23/60 UTC.22-23/61	To receive	Chair of SCA

Date of the next meeting: Thursday 8 June 2023, 9.30 am, in HG/21, Heslington Hall.

David Gent
22 March 2023
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[Category 2 items on next page]

University Teaching Committee Agenda

Items relating to the Meeting to be held on Thursday 30 March 2023 at 9.30 am in Room H/G21, Heslington Hall, Campus West

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Section 6: Category 2 Items

Items for Information

No.	Item	Item Code	Cross-reference to Category I Agenda Item (where relevant)
6.1	Apprenticeship Monitoring Board Minutes - 6 October 2022 - 6 December 2022	UTC.22-23/62 UTC.22-23/63	N/A
6.2	Update on Validated Provision	UTC.22-23/64	
6.3	International Pathway College Student Numbers 2022/23	UTC.22-23/65	
6.4	Report from GSA on International Students' Academic Engagement	UTC.22-23/66	
6.5	Self-Assessment Report for Degree Apprenticeship Provision	UTC.22-23/67	Annual Report on Apprenticeships 2021-22, UTC.22-23/49
6.6	TEF Submission 2023	UTC.22-23/42, Appendix 2	Strategic Implications of TEF, UTC.22-23/42
6.7	SCA Guidance Memo on Assessment, Academic Misconduct Policy and Artificial Intelligence	UTC.22-23/68	Discussion of the impact of AI on assessment

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